



# SHOP UPDATE FEBRUARY 5, 2021



## **SCHEDULE:**

As a result of Wednesday's announcement, we will be on a temporary layoff the week of February 8, 2021. If you are scheduled to work your group leaders or managers should be getting with you. We will be notified through the ANS on Thursday, February 11th if we will be reporting back to the plant to resume production Monday February 15th or if we will remain on layoff.

## **SUMMER VACATION SHUTDOWN:**

Management has notified us that we **WILL NOT** have any vacation weeks this year. Please schedule all vacations accordingly.

## **ANS (AUTOMATED NOTIFICATION SYSTEM)**

**IF YOU ARE NOT SIGNED UP FOR ANS IT WOULD BE WORTH YOUR WHILE TO GET SIGNED UP THROUGH MY SOCRATES OR THE HCC BEFORE WE LEAVE THIS WEEK.** Please remember that the old plant hotline is NOT in service any longer.

## **VACATION APPLICATION PERIOD:**

All long forms will be distributed to **SENIORITY EMPLOYEES ONLY** before we leave this week. If you can get that filled out before the end of your shift this Friday we would encourage you to fill them out and return them. We will still have the entire month to fill them out, however you will have to bring your completed form down to the plant to turn it in and get your receipt.

## **VACATION FORMS:**

Any **SENIORITY EMPLOYEES** not in the plant to be given a long form will need to come to the plant and go to your respective department to get your form or go to Labor Relations.

## **MEDICAL COVERAGE:**

Management has notified us that medical will be in the plant so that anyone who has to clear medical will be able to do so. Updated hours will be posted. It would be wise to call Medical @ 913-573-7401 before you come to clear just to be sure they are in the office.

## **UNEMPLOYMENT PACKETS:**

We are currently working on getting those made up and will be available before we leave on Friday February 5th. The state of Kansas has revamped its website due to the number of fraudulent claims in the state. All employees will have to set up a new account and do a two step verification which will be explained in the unemployment packet.

**FITNESS CENTER:**

The fitness center will be open and available to the membership.

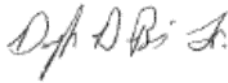
**ENTRANCES:**

The north gate will be staffed for the COVID protocol as they are now. The south gate **WILL NOT** be available during this layoff.

**REFRIGERATORS:**

Please take the time to remove all personal items from the team center fridges before weeks end and make sure that they are unplugged and propped open to keep them from becoming moldy.

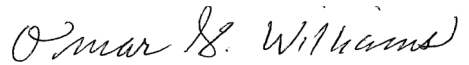
In Solidarity,



Shop Chairman –**Doug Bias, Jr.**



Zone Committee Person 1st Shift– **Cameron Crandall**



Zone Committee Person 2<sup>nd</sup> shift– **Omar Williams**



1st Shift Material, General Stores and Skilled Trades –**Steve Call**



1st Shift– Stamping, Body Shop, Paint— **Daron Plackard**



2nd & 3rd Shift– Skilled Trades, Material, General Store,  
**Jason Addie**



1st Shift– Trim —**Tommy Gullede**