

LAYOFF INFORMATION

Disclaimer: This information package is a guidance tool to assist in claiming weekly unemployment benefits with The State of Kansas and important information regarding the upcoming layoff at Fairfax Assembly Plant. The information included in this packet by no means will guarantee paid benefits through the State of Kansas. This disclaimer also serves as a notice that **all claims are between the employee and the State of Kansas**. This disclaimer also serves as notice that individual concerns, discrepancies, questions should be directed to the State of Kansas. The UAW Local 31 Benefit Representatives are available to **assist** and **guide** employees during this layoff and are not authorized to file claims and are unable to fix any issues with the State of Kansas. UAW Local 31 Benefit Representatives can assist in general issues however individual specific concerns and issues must be handled by the State of Kansas.

INFORMATION

Fairfax Assembly Plant will be laid off effective February 8, 2021 on a week by week basis. **General Motors will open the initial claim in the STATE OF KANSAS ONLY February 8, 2021!** If you have a CLAIM open in another state PLEASE call the appropriate state to open your CLAIM on February 8, 2021. YOU MUST FILE YOUR WEEKLY CLAIM and REPORT any OUTSIDE EARNINGS. ALL WEEKLY CLAIMS MUST BE FILED WITHIN 14 DAYS OF THE WEEK ENDING DATE. It is important to file your weeks ON TIME TO AVOID YOUR CLAIM BECOMING INACTIVE. If your CLAIM IS NOT filed in a timely manner benefits WILL NOT BE PAYABLE for one or all weeks.

UNEMPLOYMENT SYSTEM

The State of Kansas has implemented a new system that will require **EVERYONE** on layoff to go through a new setup and verification process. This process **MUST** be done before you can file for your weekly claim be sure to read ALL INFORMATION and follow all the steps accordingly. Failure to follow the process will result in freezing your account and having to contact THE STATE OF KANSAS for assistance. A detailed explanation and signup process can be located at <https://kansas.okta.com/> ONLY! "If you don't have a computer the skill center will be available for use. REMEMBER TO WRITE YOUR LOGIN INFORMATION DOWN YOU WILL NEED IT EVERYWEEK TO FILE YOUR WEEKLY CLAIM!!! SEE VISUAL PAGE ATTACHED!!

Please use Safari, Internet Explorer or Firefox. Some users experience errors when using Google Chrome or Microsoft Edge.

- If possible, we recommend accessing the site on a desktop. When using a mobile device, use Safari or Firefox.
- Multiple claimants cannot register with the same email address. Make sure you are using an email unique to only you.

- If you have received the verification email, do not click the button more than once and do not forward the email. Either of these actions will deem that link void.

If you are still having issues after trying these troubleshooting options, please call the KDOL Unemployment Contact Center at 1-800-292-6333.

If you failed the identity verification, please call the Lexus Nexus Help Center at 1-800-343-2778.

There will be FIVE STEPS to the sign-up process:

1. Create an Account
2. Email Verification
3. Multi-Factor Authentication
4. Finish Multi-Factor Authentication
5. Identity Verification

SUB PAY

Eligible employees (permanent traditional and in-progression) with at least 1 year of seniority as of the employee's last day worked prior to qualifying layoff could qualify for SUBenefits. Fairfax is an AUTOSUB location with the additional (\$300) payment, SUB will be offset (reduced) by this additional amount and the standard state unemployment benefit amount. Therefore, by including the additional (\$300) payment in the SUB calculation, the result may totally offset the SUB amount. This may result in a "zero" (\$0.00) SUB check for members. With the \$300 Lost Wages Assistance Stimulus in effect PLEASE LET THE AUTOSUB PROCESS WORK to AVOID extreme delay in payment if eligible.

Frequently Asked Questions

Q. If the layoff continues and we receive profit sharing do we have to report those earnings?

A. NO

Q. I have an issue with Covid 19

A. Follow the same process contact medical 913-573-7401 or Labor relations 913-573-7418

Q. I am returning from any type leave of absence ie. Sickleave, FMLA, Covid quarantine etc.

A. You must clear through medical your return date contact medical for the appropriate hours of operation 913-573-7401. After you clear through medical then stop by labor for your next step.

Q. When is benefits available

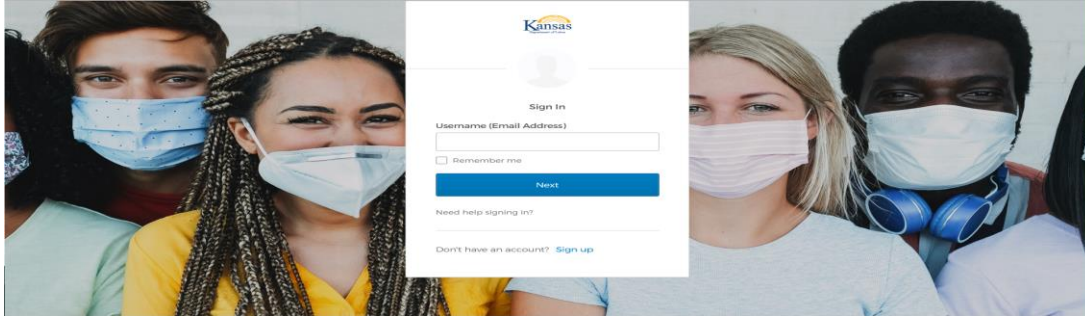
A. Monday-Friday 6:30a.m – 7:00p.m.

“TEMPORARY HEALTH COVERAGE”

In the event the layoff continues beyond the last day of the month February 28,2021 the EMPLOYEE and ALL ELIGIBLE DEPENDENTS WILL LOSE COVERAGE EFFECTIVE MARCH 1, 2021.

NEW KANSAS UNEMPLOYMENT SYSTEM

- Every employee must create a new log-in
 - Five step process –Go to <https://kansas.okta.com/> which is the site with masked people in the background
 - Follow the steps accordingly



No one can have the same email address. Can only click the verification screen once otherwise it will lock up the screen and you cannot forward the email.

- WWW.GetKansasBenefits.gov

Employee must use Safari, Internet Explorer or Firefox to access the website. Some users experience errors when using Google Chrome or Microsoft Edge.

- If possible, we recommend accessing the site on a desktop. When using a mobile device, use Safari or Firefox.

- **Once you are on the website click on “file a weekly claim”**

CLAIMANT: FILE A WEEKLY CLAIM

- Click on the login link

BENEFITS LOGIN

Important Information:

Login and registration are required for utilizing the online unemployment insurance benefits system. You may use this service to file an initial claim, continue an existing claim or check the status of an existing unemployment insurance claim.

LOGIN

Hours of Service:

Sunday from noon to Monday at 9:15 p.m.

Tuesday through Friday from 7 a.m. to 9:15 p.m.

Saturday from 7 a.m. to Sunday at 5 a.m.

Kansas Unemployment Contact Center

If it is necessary to speak to a claims specialist to complete your claim, or if you have questions that are not answered in the online Frequently Asked Questions, you should call the Contact Center.

Kansas City area..... (913) 596-3500

Topeka area..... (785) 575-1460

Wichita area..... (316) 383-9947

Toll-free outside these areas..... (800) 292-6333

YOU MAY FILE YOUR WEEKLY CLAIM ONLINE ONLY

www.getkansasbenefits.gov

“Question Reference Guide State of Kansas Only”

*****Answer Question according to your circumstance*****

If you have an outside employer do report income earned

- Question 1: Did you work any day, Sunday through Saturday, during the week being claimed? Enter your gross earnings before deductions for this week. Do not include holiday, vacation or severance pay in this amount. Please enter the number of hours worked during the week being claimed. **No unless you have an outside employer**
- Question 2: Did you receive any bonus pay during the week being claimed? **No**
- Question 3: Did you receive holiday pay for the week being claimed? **No**
- Question 4: Did you receive vacation pay for the week being claimed? **No**
- Question 5: Did you receive any severance pay for the week being claimed? **No**
- Question 6: Did you refuse work during the week being claimed? **No**
- Question 7: Did you quit a job or were you fired from a job during the week being claimed? Did you report the loss of employment to the Contact Center? **No**
- Question 8: Did you attend school or enter training during the week being claimed? **No unless you attend school (if yes) you will be required to complete documentation**
- Question 9: Did you receive or change any type of pension, other than Social Security benefits, during the week being claimed? **No**
- Question 10: Did you apply for or receive any Workers Compensation payments for the week being claimed that were for a work-connected injury or disability? **NO**
- Question 11: Were you physically able to work four or more days during the week being claimed? **YES! No if you were not**
- Question 12: Were you available for work with no undue restrictions for four or more days during the week being claimed? **YES**
- Question 13: Did you look for work as directed by the Kansas Unemployment Contact Center or Internet claims system during the week being claimed? *With work search being temporarily waived, we are not asking this question at this time.*